

**CERTIFICATE OF ATTENDANCE
for
Illinois Minimum Continuing Legal Education**

This Form must be completed by the Course Provider named below.

1. Provider Name:

2. Course or Activity Title:

3. Available MCLE Credits: This course or activity was approved for a Total of _____ General MCLE Credit(s) by the Illinois MCLE Board. Of that total, _____ Credit(s) were approved as Professional Responsibility Credit(s) by the Illinois Commission on Professionalism. Illinois is a 60-minute state with fractions of an hour rounded down to the nearest quarter hour. The maximum amount of credits earned is limited to the total amount approved for this course by the Illinois MCLE Board.

4. Course Begin Date:

Course End Date:

5. Location:

6. Attorney Name (typed or printed):

7. Attorney ARDC (Attorney Registration and Disciplinary Commission) No.:

8. Attorney's method of participation (select only the delivery format completed by the attorney named above, even if the program is offered in several formats):

- live faculty in room with participants
- live video/audio
- recorded video/audio

9. CLE Credits Earned by the Attorney named above:

Total General MCLE Credit(s) earned, the attorney earned: _____ Of the Total General MCLE Credit(s), the attorney earned _____ Professional Responsibility CLE Credit(s).

The Provider has been accredited by the Illinois MCLE Board as an Accredited CLE Provider for the period in which this course occurred.

The Provider has had this course individually accredited by the Illinois MCLE Board.

Illinois CLE accreditation is pending. The Provider has applied for Illinois MCLE credit to the MCLE Board. Attorneys may verify course accreditation by contacting the Provider at a later date, or checking the MCLE Board's online Approved CLE Course list at: <http://www.mcleboard.org/approved-courses-providers.htm>

Provider Representative Signature: _____ **Date:**

Provider Representative Printed Name:

Provider Phone Number:

Provider Email:

REMINDER TO ILLINOIS ATTORNEYS: Under the Illinois MCLE Rules, you must keep this record of attendance for three years after the end of the relevant two-year reporting period. In the event that you are audited by the MCLE Board, you may be required to submit this record of attendance. MCLE Rule 796(f). **DO NOT SUBMIT THIS FORM TO THE MCLE BOARD UNLESS THE MCLE BOARD REQUESTS THIS FORM DURING THE COURSE OF AN AUDIT.**